

Sant Sohrobanath Ambiyé
Government College of Arts and Commerce,
Virnoda, Pernem, Goa

No. SSAGCAC/Ped/SEE/FY-SY./Jan. 21-22/ *ST*

Date: 07/01/2022

NOTICE

Students of F.Y./ S.Y./ B.A./ B.Com. (CBCS) appearing for Semester End Examinations (SEE I and III) January 2022, are hereby informed to take note of the following:

1. Semester End Examinations for Semester I and III (CBCS) will be held from **17th January, 2022.**
2. **Revised Time Table** for the same will be announced, shared and made available on the College Website. (<https://www.ssagcpernem.in>) Students are advised to regularly visit and check the exam related circulars, notices, instructions, etc. on this Website
3. Exams will be conducted in **Online Mode only.**
4. Duration of the exams will be two hours. Question papers along with a **Google Form Link** for attaching and submitting answer scripts will be sent/shared by the concern subject teacher by using different platforms (Whatsaap, email, Google class room etc.) Platform for sending question papers will be decided and intimated by the subject teacher to the students. Students will receive the question papers half an hour before the scheduled exam time and half an hour extra will be given for uploading the answer scripts.
5. Since these exams will be conducted online, students are advised to be in **good internet connectivity zone** on the day of exam.
6. Exams will be conducted in two sessions i.e. from 10.00 a.m. to 12.00 noon and from 01.00 p.m. to 03.00 p.m.
7. If any student fails to receive the question paper, he/she should immediately contact concern subject teacher.
8. Students should **write down** the answers on a ruled full scape paper and submit the **hand written answer script** through Google Form link provided by the teacher. They are required to submit their answer script in **PDF format only** and due care needs to be taken to ensure that the **correct file of answer script is attached fully** and sent in **proper format**. The timings of paper submission will be recorded.
9. **Typed answer scripts will not be considered for assessment.**
10. While submitting the answer script's PDF file, students should rename the answer scripts as – **“Roll No. paper title”** (e.g. 21C048- **Business Finance**). Answer scripts should be submitted **only once**. Do not re-submit answer scripts.



11. Students must ensure that every page of answer script is properly and compulsorily numbered and must Follow the format given below to fill in the details on each and every page of the answer script :

Sant Sohirobanath AMBIYE
Government College of Arts & Commerce
Virnoda – Pernem – Goa
Semester End Examination (CBCS) January, 2022

Class:.....

Sub:.....

Title of the Paper.....

Semester.....

Roll No:.....

Date:.....

Page No:.....

Total No. of pages:.....(To be written only on first page)

12. After the completion of Semester End Examinations, students are required to submit the **original handwritten answer scripts** to the Examination Committee. The dates and timings for the submission of hard copies for the different classes will be communicated in advance. Students are instructed to follow all Covid - 19 SOPs while submitting the hard copies of the answer scripts.

13. **The handwritten original answer scripts will be crosschecked with the copy of answer script submitted online. Any mismatch will be considered as “Malpractice” and necessary action will be taken.**

- For any clarification regarding above instructions or in case of any doubts, students are advised to contact their teachers or Exam Committee members.



Mr. Vishnu C. Vete
(Director, Examinations)

Sd/-

Prof. (Dr.) Filipe Rodrigues e Melo

(Principal)
SANT SOHIROBANATH AMBIYE
GOVT COLLEGE OF ARTS & COMMERCE
VIRNODA, PERNEM - GOA

Copy :

1. College Website and student's Whatsaap groups
2. Circulation among teachers
3. Exam file
4. Notice Board
5. Guard file

