

The Annual Quality Assurance Report (AQAR) 2018-19 of the IQAC ***(For Affiliated/Constituent Colleges)***

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution Sant Sohirobanath Ambiyee Government College of Arts and Commerce

- Name of the Head of the institution: Dr. Filipe Rodrigues e Melo
- Designation: Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: 0832-2201210/0832-2201276
- Mobile no.: 9422061226
- Registered e-mail: gcacpg@yahoo.co.in
- Alternate e-mail: ssagcaciqac1@gmail.com
- Address : Virnoda
- City/Town : Pernem
- State/UT : Goa
- Pin Code : 403512

2. Institutional status:

- Affiliated : Affiliated to Goa University
- Type of Institution: Co-education/Men/Women: Co-education
- Location : Rural/Semi-urban/Urban: Rural
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(please specify) : UGC 2f and 12(B)
- Name of the Affiliating University: Goa University
- Name of the IQAC Co-ordinator : Mr Satish Sanvol
- Phone no. : 2201210
- Mobile: 9423318898
- IQAC e-mail address: ssagcaciqac1@gmail.com
- Alternate Email address: ssagcaciqac2@gmail.com

3. Website address: www.govtcollegepernem.org

Web-link of the AQAR: (Previous Academic Year):

http://www.goaeducation.org/content_attach/AQAR%202016-1731-01-2019-11-55-59.pdf

http://www.goaeducation.org/content_attach/AQAR%202017-1831-01-2019-11-55-59.pdf

http://www.goaeducation.org/content_attach/AQAR%202015-1631-01-2019-11-09-07.pdf

4. Whether Academic Calendar prepared during the year?

Yes/No....**YES.** if yes, whether it is uploaded in the Institutional website: No

Weblink: No

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	2.85	2010	from: 2010 to: 2015
2 nd	B	2.74	2015	From 2015 to: 2020

6. Date of Establishment of IQAC: DD/MM/YYYY: 26/10/2018

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1. Outcome based teaching plan	2018-19	41
2. Online submission and filling of students attendance	2018-19	567
3. Online Submission of departmental reports and participation details	2018-19	11
4. Commencement of M.Com. Degree course	2018-19	30
5. Establishment of Research Centre in	2018-19	30

Commerce		
6. Introduction of English literature under BA programme	2018-19	25
7. Conduct of Short-term Certificate Courses	(i) 28 th September 2018 (ii) 22 nd January 2019	73
8. Online collection of feedback from students, alumni and parents using Google sheets	2018-19	107 Parents feedback 36 Alumni feedback All students

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
S.S.A. Govt. College	RUSA1	RUSA	2016-17	Rs. 20000000/-
S.S.A. Govt. College	College infrastructure Development	Directorate of Higher Education, Govt of Goa	2018-19	Rs. 5,26,97,226/-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

*upload latest notification of formation of IQAC:

www.goaeducation.org/content_attach/IQAC%2026-10-201823-12-2018-09-55-21.pdf

10. No. of IQAC meetings held during the year: 1

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website:

http://www.goaeducation.org/content_attach/IQAC%20meeting%20april%20201905-10-2019-08-30-03.pdf

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

If yes, mention the amount:

Year: NIL

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Online filling of students attendance details
- * Online submission of Departmental Reports
- * Online Feedback from Parents and Alumni
- * Online Feedback from Students
- * Commencement M.Com.
- * Establishment of Research Centre in Commerce

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
NIL	NIL

14. Whether the AQAR was placed before statutory body? Yes /No: Yes

Name of the Statutory body: Directorate of Higher Education, Govt of Goa

Date of meeting(s): 3rd April 2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No

Date: NIL

16. Whether institutional data submitted to AISHE: Yes/No: YES

Year: 2018

Date of Submission: 02/02/2019

17. Does the Institution have Management Information System?

No

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

PART B

CRITERION I – CURRICULAR ASPECTS				
1.1 Curriculum Planning and Implementation				
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words				
The college receives course syllabus from Goa University. The concerned subject teacher needs to follow the guidelines prescribed by Goa University in delivering their respective curriculum. On the basis of Time Table prepared, the teacher delivers the number of lectures as mentioned in course syllabus. The subject teacher is instructed to submit their teaching plan of individual subjects which they going to teach for the current academic year. The teaching plan must clearly specify the content, number of lectures and the methodology.				
1.1.2 Certificate/ Diploma Courses introduced during the Academic year				
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
(i) Macron Designing	Nil	(i) 28 th September 2018 -30Hours	Yes	Yes
(ii) Tally and GST for B.Com.		(ii) 22 nd January 2019 - 50 Hours	Yes	Yes
(iii) Tally and GST for M.Com.		(iii) 18 th January 2019 -30 Hours	Yes	Yes
1.2 Academic Flexibility				
1.2.1 New programmes/courses introduced during the Academic year				
Programme with Code	Date of Introduction	Course with Code	Date of Introduction	
S.Y.B.A S.Y.B.COM	June 2018-2019	B.A English B.A Hindi B.A Marathi B.A Konkani	June 2018-2019	

M.COM.	June 2018-2019	B.A History B.A Geography B.A Economics	M.COM in Accountancy And Management	June 2018-2019
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1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B.A (General and Honors) B.COM (General and Honors)	B.A and B.COM	M.COM		June 2017	June 2018
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	22+51+30=103	Nil

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
(i) Macron Designing	(i) 28 th September 2018	(i) 22
(ii) Tally and GST for B.Com.	(ii) 22 nd January 2019	(ii) 51
(iii) Tally and GST for M.Com.	(iii) 18 th January 2019	(iii) 30
		Total=103

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
M.Com.	29

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	No	No	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

The feedbacks from the students and parents are collected and analyzed through Google forms in the form of well structured questionnaire covering all the aspects of each component. The findings were discussed with the concerned stakeholders and suggestions for improvement have been made.

The Alumni Committee of the college is annually taking feedbacks to update data from the ex-students in order to find out to how much extend the institutional courses and other curricular activities help them in shaping their career. However, their suggestions were adopted as a welcome initiative for doing modifications in the present curriculum such as by organizing talks on career guidance and counseling.

Moreover, the college is also organizing different short term courses that can help the students to perceive additional skills and certificates

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 Demand Ratio during the year 2018-2019

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
Bachelor of Arts (F.Y.B.A.)	120	119	106
Bachelor of Commerce (F.Y.B.Com.)	120	110	110
M.Com.	30	30	30

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	537	30	28	Nil	4

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
41	41	LCD projector-28 Desktop—32 Laptop—54 Printer- 34, Scanner-17, e-journals-6,	18	Nil	Nil

	Photocopier-18		
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)			
College started mentoring program from the academic year 2018-19, to provide the students an opportunity to develop a relationship with a faculty member who can become a support system through guidance and counseling. It is planned to provide personal and professional support to the students. There is a mentor for a group of 15-20 students, a number quite comfortable to guide. They meet on a weekly basis; and these meetings are incorporated in the academic timetable. Mentors interact with their mentee to discuss their need or support required in recognizing their skills, ability and interest. A register is maintained by each mentor with the details of the mentee as well as the activities and functions carried out.			
Number of students enrolled in the institution	Number of full time teachers	Mentor: Mentee Ratio	
537	28	01:19	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year 2018-2019				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	13	34	NIL	7
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2018	Prof. Neeta Torne	Associate Prof. Of Marathi	Rastriya Sahitya Bhushan Award from Shikshak Vikas Parishad, Shiroda Goa	
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year 2018-2019				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
F.Y./S.Y.B.A./		I&III	26/10/18	23/03/2019

B.Com		II&IV	26/04/19	03/05/2019
T.Y.B.A./ B.Com.		V	04/12/2018	10/01/2019
T.Y.B.A./ B.Com.		VI	29/05/2019	19/06/2019
M.Com. Part-I		Sem I	16/11/2018	22/02/2019
		Sem- II	08/05/2019	03/06/2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our Institution doesn't have the freedom to initiate any reforms on its own since it has to adhere to the University-approved evaluation system. There is no academic autonomy in place. College follow the guidelines provided by the concerned University to carry out CIE. Students are made aware of the evaluation process by orientation program at the beginning of the course and also through the prospectus. Students are also provided syllabus and pattern of question paper in advance to make them familiar with the system. Teachers use various methods like group discussion, book reading, field survey, presentation, etc to evaluate the students and discuss their performance in the class.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by Goa University to which the college is affiliated and it is followed by all affiliated colleges. As per the University notification, the College prepares its own academic calendar to conduct various activities as well as examination. The College also maintains the time schedule drawn up to declare the result of FY/SYBA/B.Com. Other college level activities are mentioned in the prospectus and timely notices are circulated among the students.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Nil

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	TYBA	91	50	55 %
	TYBCom	78	21	26.9 %
	M.Com.	30	26	87.00%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

College had conducted SSS for TY students through the exit forms designed by the institution. Results are prepared as well.

Exit questionnaire for graduating students (2018-19)

<https://goo.gl/forms/7NAuGaAw3D1FHob62>

Feedback form for teacher evaluation by students (2018-19)

<https://goo.gl/forms/VoGKsX8zBu9OF04H2>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding Agency	Total grant Sanction	Amount received during the Academic year
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students Research Projects (<i>other than compulsory by the College</i>)	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
IPR and Cyber Crimes	IQAC	02/13/19

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Nil	Nil	Nil	Nil	Nil

3.2.3 No. of Incubation center created, start-ups incubated on campus during the year			
Incubation Center	Name	Sponsored by	
Nil	Nil	Nil	
Name of the Start-up			
Nil	Nature of Start-up	Date of commencement	
Nil	Nil	Nil	
3.3 Research Publications and Awards			
3.3.1 Incentive to the teachers who receive recognition/awards			
State	National	International	
Nil	Nil	Nil	
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Centre</i>)			
Name of the Department	No. of Ph. Ds Awarded		
Hindi (15 th Dec 2018)	1		
3.3.3 Research Publications in the Journals notified on UGC website during the year			
	Department	No. of Publication	Average Impact Factor, if any
National	Konkani,	1	6.26
International	Physical Education	1	7.36
	Physical Education	1	
	Commerce	1	5.115
	Commerce	1	7.36
	Commerce	1	7.36
	Commerce	1	6.23
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year			
Department		No. of publication	

Hindi Physical education,	05 02 (INT)
English	02

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	NIL	NIL	NIL

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars-39	13	13	13	NIL
Workshops-19	NIL	2	17	NIL
Presented papers-13	6	6	1	NIL
Resource Persons-5	NIL	NIL	5	NIL

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC)

etc., during the year			
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co- ordinated such activities	Number of students participated in such activities
Cleaning of the Atmavishwas school	College NSS Unit 10 th August 2018	1	50
Cleaning of old age home (St. Mary's home)	10 th August 2018	2	15
Beach Cleaning	15 th September 2018	1	80 NCC Cadets 20 NSS Volunteers
Cleaning Pernem Railway station and Bus stand	11 th August 2018	3	50
Blood donation Camp	College NSS unit (19 th February 2019)	2	53
Cleaned the College Campus as part of Swachta Pakhwada Special	College NSS Unit 3 rd August 2018	6	51
Organised a rally on the theme AIDS Awareness	College NSS Unit 14 th January	6	195
Provided assistance to Atmavishwas School to organise Sports Meet	College NSS Unit 10 th March '18	1	15
Health Camp (Aayush)	2 nd September to 6 th September		

Summer Camp	8 th April to 18 th April 2019	12	66
Kabbadi and Volleyball Tournament (Sangharsh)	7 th January and 8 th January 2019	1	14 teams 16 teams
Tree Plantation Drive (Pernem Court)	28 th July 2018	04	48 NCC Cadets

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NIL	NIL	NIL	NIL

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
International Coastal Clean-up	Indian Maritime Foundation Chennai	International Coastal Cleanup	1	80 NCC Cadets 20 NSS Volunteers
Sangharsh : Kabbadi and Volleyball Tournament	Udargath Mandrem	Kabbadi and Volleyball Tournament	1	14 teams 16 teams
Blood donation Camp	NSS Unit with Goa Medical College	Blood donation Camp	1	53

Organized a rally on the theme AIDS Awareness	NSS Unit in collaboration with Red Ribbon	Awareness Rally	6	195
Organized a rally for Save Girl Child	NSS Unit	Awareness Rally	3	50
Organized a rally on Voters Awareness	NSS Unit	Awareness Rally	4	127

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Establishment of research center in commerce	40	Government funded	Full year

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Internship	Account	1. Dr. Malik's Farm 2. Lokmanya Multipurpose Co-op. Society Ltd 3. DGF & Co.(Chartered Accountants)	1 month	29

		4. Mahalasa Acoustic Private Ltd, Pai Kane Group 5. Ethernet Xpress Pvt. Ltd 6. The Goa State Co-operative Bank Ltd. 7. GTDC 8. M/s Virendra Prabhudesai & Co 9. (Chartered Accountants) 10. Kamakshi Enterprises 11. Dadu Constructions		
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3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
1.Lilawati College of Commerce and Computer Pune	22 nd February 2019	To organize the International Seminar	204
2.MOU with 11 commerce colleges in Goa	17 December 2018	To establish research center in commerce	40

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
	5,26,97,226/-

4.1.2 Details of augmentation in infrastructure facilities during the year		
Facilities	Existing 2017-18	Newly added 2018-19
Campus area	4.94 (in acres)	Nil
Class rooms	22	38
Laboratories	03	04
Seminar Halls	02	Nil
Classrooms with LCD facilities	10	18
Classrooms with Wi-Fi/ LAN	22	Nil
Seminar halls with ICT facilities	02	Nil
Video Centre	Nil	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	100
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	61,22,226
Others	Nil	4,65,75,000

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E- Granthalaya	Partially	3	2014 – 15

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1102	274313	5	1435	1107	275748
Reference Books	7669	2589552	276	252690	7945	2842242
e-Books (N List)	-	17200	-	5900	-	23100
Journals	18	33880	14	19079	32	52959
e-Journals (N List)	1	4500	-	-	1	4500
Digital Database	National Digital Library – e- Resources					
CD & Video	63	-	9	-	72	-
Library automation	Work -In – Progress					
Weeding (Hard & Soft)	Work commenced					
Others (Magazines and other Periodicals)	45	32254	21	8665	66	40919
M.Com (Reference Books)			219	214757	219	214757
Book Bank Scheme			65	8900	65	8900

4.3 IT Infrastructure

4.3.1 Technology Up gradation (overall)

	Tot al	Comp uter	Internet	Browsin g Centres	Com puter	Office	Departmen ts	Available band width (MGBPS)	Othe rs

	Co mpu ters	Labs			Cent res				
Existing	26	10	Yes	02	Nil	02	02	GBBN – 1GBps	10
Added	61	8	Nil	22	Nil	06	16	Nil	9
Total	89	18	Nil	24	Nil	08	18	GBBN – 1GBps	19

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

GBBN – 1GBps MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content
Nil	Nil	Nil	Nil

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
	43,875		21,399

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

The campus is situated on a property consisting of 4.9 acres of land. The building caters to administration, teaching-learning, chamber of Principal and staff rooms. The campus houses laboratories, Audio-Visual studio, Library, NCC and NSS rooms, Ladies Common Room, Seminar Hall, Conference Room and Canteen. Infrastructure for sports consists of gymkhana-cum-sports room and Kabbadi Ground.

The policy of the college is to enhance the existing infrastructure and add new amenities to facilitate effective teaching and learning. The construction of separate blocks for Arts and Commerce faculties,

Library, Multipurpose Hall and there is a plan to construct Science block.

The computer laboratory, the office, and the staff rooms are run on UPS to ensure uninterrupted power supply. The college has a pump and an overhead tank with pump to ensure continuous availability of water.

There is no provision for budget allocation under the government college set-up. Expenses are incurred from the general budget allocated to the Directorate of Higher Education, Government of Goa, as and when required, from the head “Office Expenses” and “Material & Supplies” with prior approval from DHE.

The college appoints a committee for maintenance and repair every year under the work committees. Teachers, non-teaching staff and students constitute this committee.

The Goa State Infrastructure Development Corporation (GSIDC) has undertaken the construction of the new building blocks with adequate provisions to make the campus disable friendly. The existing college building will be taken up for renovation and will be fully disabled friendly to be used for administrative and P.G. courses. Whenever required the students with visual disability are provided question papers with big font size by using the college infrastructure after obtaining permission from Goa University.

The Government of Goa has sanctioned a sum of `26 crores for new infrastructure and for renovation of existing infrastructure. The work commenced in February 2014.

Criterion – V Student Support and Progression 2018-19

5.1 Student Support

5.1.1 Scholarships and Financial Support

Financial support from	Name/title of scheme	Number of students	Amount (Rs)
Institution	Student Aid Fund	2	6000/-
Government	OBC	81	**
	SC	21	
	Bursary	9	
Other sources	NIL	--	--

** ECS transfer of funds to the beneficiaries

5.1.2 Capability enhancement schemes

Name of capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Macron Designing	28th September to 8th October 2018.	22	Ms. Durga Zambale Asst Prof, S.S.A.Govt College, Pernem

Anchoring skills in Konkani	13th July 2018	50	Mrs. Daya Tendulkar, Poet & Free Lance Writer
Creative writing in Konkani	27 July 2018	03	Dr.Hanumant Chopdekar, Dr. Rajay Pawar, Mr. Jose Fernandes, Prof. Anil Bapat, Mrs. Jayashree Roy Harmalkar, organized by Institute Menezes Braganza, Panaji
Anchoring Skills in Marathi	7th Sept 2018	17	Mr. Chinmay Ghaisas School Teacher
‘Free Being Me’	8th & 9th November 2018	50	Mr Pandurang Nadkarni, Chief Commissioner, Goa Bharat Scouts & Guides, Pernem Taluka.
Spelling Bee Competition	6th December 2018	15	Dept. of English S.S.A. Govt. College
Marathi “KAVI SAMMELAN”	14th Jan 2019	10	Kalika Bapat, poet Nutan Dhabolkar, Writer,Poet Nirutti Shirodkar, Journalist Rajmohan Shetye, School teacher
Use of Infflibnet	22nd Jan 2019	30	Dr. Keshav Dhuri, Librarian, St. Xavier’s College, Mapusa, Goa.
Tally-GST 30 hrs Tally-GST 50 hrs	18thJan-23rd February 2019 ii) 22 nd January 2019- May 2019	30 51	Mr.Vivekanand Bhandari, Proprietor of M/s Aspirations Solutions, Panjim, Goa. Ms. Rashi Shirodkar
How to prepare a CV	01st March 2019	30	Ms Zamila Pacheco, Asst. Prof, S.S.A.Govt. College, Pernem
Travel and tourism training -housekeeping, front desk management, booking and table management. 30 hrs	2nd February to 9th March, 2019	19	Mr Digamber Porob, Manager, Mapusa Residency, and Mr Lakshmikant Vaingainkar, General Manager, GTDC, Goa
How to write & speak Hindi correctly 3 hrs	22nd March 2019	23	Aditya Sinai Bhangi Asst Prof, Dhempe College, Miramar

'Effective Reading Techniques' in English	25th March 2019	35	Dr. Nirmala de Abreu, Asst Prof. S.S.A.Govt College, Pernem
"E- Filing"	28th March 2019	30	C.A, Roshan Salgaonkar.
Book, Film, and Drama review in Marathi	8th March 2019	40	Mr Prabhakar Dhage, Editor, Freelancer

5.1.3 Students benefitted by guidance for competitive examinations and career counseling offered:

Year	Name of scheme	No of benefited students by guidance for competitive exams	No of benefited students by carrier counseling activities	No of students who have passed the competitive exam	No of students placed
	NIL	NIL	NIL	NIL	NIL

5.1.4 Major grievances of students/ sexual harassment/ ragging (if any) redressed:

	Total Grievances Received	No of grievances redressed	Average no. of days for redressing grievances
Students Grievances	6	6	2 months
Sexual harassment	01	01	45 days
Ragging	Nil	--	--

5.2 Student Progression

5.2.1 Campus placement during the year

	Number of Organizations Visited	Number of Students Participated	Number of Students Placed
On campus	NIL	--	--
Off Campus	NIL	--	--

5.2.2 Student progression to higher education during the year: $25/167 * 100 = 14.97\%$

Programme graduated from	Department graduated from	No. Of students enrolling into higher education	Name of programme admitted to	Name of institution joined
B.Com (6)	Commerce 06	01 04	M.Com	<ul style="list-style-type: none"> Goa University SantSohirobanath Ambiye Govt. College of Arts & Commerce Pernem
		01	B.PEd	<ul style="list-style-type: none"> Don Bosco College, Panjim

B.A. (20)	Eco/Geography 01	01	M.A. (Library & Information Science)	• Goa University
	Marathi 08	08	M.A. (Marathi)	• Sant Sohirobanath Ambiyee Govt. College of Arts & Commerce Pernem
	Marathi/Geography 01	01	B. Ed.	• PES College of Education
	Economics/History 02	01	D.Ed.	• Shree Vetal Institute of Education and Training
		05	M.A. (Economics)	• Goa University
		04	L.L.B	• Salgaoncar College of Law, Miramar
				•

5.2.3 Students qualifying in State/National/International level exams during the year:

Items	Students	Registration/Roll Number
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOEFL		
Civil Services		
State Govt. Services		
Any other		

5.2.4 Sports and cultural activities organized at the institution level during the year:

Activity	Level	Participants
'All Goa Inter college Kabaddi camp; Volleyball Tournament' for Men	State	30 teams
13/07/2018 - Inter-Class Badminton Boys & Girls	Institutional level	22
16/07/2018 to 20/07/2018 - Inter-Class Chess	Institutional level	18
A talk on Gandhian thoughts	Institutional level	
Adventure trek on 26/08/2018 to Tambdi surla water fall at Bhagwan Mahavir National Park, for all NCC Cadets.	Institutional level	52
English Essay writing competition.	Institutional level	17
Field trip to LokUtsav-Kala Acadamy	Institutional level	15
Field trip to Valpoi	Institutional level	14
Hindi day	Institutional level	89
Inter class Hindi singing Competition	Institutional level	60
Inter-class Football	Institutional level	90
Inter-Class Table-tennis Boys & Girls 09/07/2018	Institutional level	22
Inter-class Tennis ball Cricket Tournaments,	Institutional level	96
Kabaddi tournament	Inter collegiate	168
Mini Marathon "Sports for Health" on 29th August, 2018 on the occasion of National Sports Day.	Institutional level	68
Movie Screening of Agatha Christie's "The Murder of Roger Ackroyd"; R. K. Narayan's 'Malgudi Days'; 'In Custody'; 'Waiting for Godot'; 'URI; 'My Home is Green'.	Institutional level	30
Patriotic singing competition on Independence Day	Institutional level	
Visit to Raj Bhavan	Institutional level	05
Volleyball tournament	Institutional level	256
World Tourism Day - poster making, PPT , quiz and a fashion show	Institutional level	

5.3 Student Participation and Activities:

5.3.1 Awards/Medals in sports/cultural events at national/international level

Award/medal	National /international	Sports/cultural	Student name	Student ID no.
Runners-up	National	13th National Mini Football Championship, Assanora Sports Complex Goa.	Mr. Nehal Parsekar (S.Y.B.Com.)	17C013
Champions	National	3rd National Football Championship, organized by The Global Sports Foundation for child Development of India at, Duler Mapusa.	Mr. Nehal Parsekar & Sahadev S. Joshi	17C013 17A004

5.3.2 Activities of student council & representation of students on academic and administrative bodies/committees of the institution

The student council organizes various inter class competitions in the areas of art & culture & performing arts during the academic year. They also organize various co curricular talks.

Student representation is found on various academic and administrative bodies/committees of the institution; some including the IQAC committee, Anti-sexual harassment committee, Canteen Committee, etc

5.4 Alumni Engagement

5.4.1 Registered Alumni : Yes No Reg. No: 134/GOA/2015

5.4.2 No of enrolled alumni for the current year: 167

5.4.3 Alumni contribution during the year 2018-19 (Rs): 33,200/-

5.4.4 Meetings/activities organized by the Alumni Association: YES

Sr. No.	Date	Name of the Meeting
1	26 th September, 2018	Executive Committee
2	13 th October, 2018	Annual General Body Meeting
3	19 th December, 2018	Executive Committee

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

Our Vision: Knowledge and virtue for peace and progress.

Our Mission: To empower the youth; promote excellence in all our endeavours; and develop service-minded citizens of the country and the world.

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- The entire College administration is decentralized: there are several Work-Committees, Cells, Clubs, etc. constituted in the College, every year, besides the different teaching departments such as Commerce, Computer Studies/IT, English, Hindi, Marathi, History, Geography & Economics. Associate Professors are made the H.O.D, on rotation basis, every three years. If the department has only an Assistant Professor he/she becomes single teacher, then he/she remains the Teacher-in-charge/H.O.D. All routine matters are decided and actions are taken by the respective Heads/Teachers-in-charge in consultation with Head of the Institution.
- Similarly, for non-teaching staff, the Office Section Head / Head Clerk takes action on routine matters. Only the policy decisions and strategies are decided by the Head of the Institution.
- The Accounts Section Head/Accountant does all the necessary work of College Accounts matters following guidelines of the Directorate of Accounts, Government of Goa.
- Communication and coordination is basically done:
 - (i) In person, often; and formal meetings, periodically.
 - (ii) In writing (Office Memoranda; Office Orders; Office Notes; Notice Boards; Notice Circulation; Circulars, etc.)
 - (iii) Committees' functioning and periodic reporting thereon, as per the Standing Instructions.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

Partial

- The Examination Section utilizes College Administration Version 1.0. Software for the purpose of conducting all examination related work.
- The college initiated the online feedback system through Google Forms designed in-house, for the following:
 1. Alumni
 2. Students of the current academic year- Student satisfaction questionnaire
 3. Passing out Students – Exit Questionnaire

The committee shared questionnaire to each student through online Google form to gather feedback about each subject teacher and overall college facilities. The identity of the student was kept anonymous and the feedback were communicated to the concerned teachers.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ Curriculum Development

- Curriculum is developed by Goa University. However, there is representation of faculty members on Board of Studies (Principal Dr. Filipe Rodrigues e Melo and Dr. B. K Haravi) The Board of Studies in all subjects proposes syllabi encompassing needs of the industry and the fundamentals of a course.

❖ Teaching and Learning

- Teaching plans are prepared for a semester in accordance with syllabus and scheme of examination given by University.
- Apart from class-room teaching, practicals, presentations, assignments, group discussions, projects and study tours, internship are part of the process.
- Seminars / Talks and workshops enriched by experts from industry
- LCD facilities in classrooms and faculty employs power point presentations.
- Teachers attend teaching -learning methodology programmes and developed learning outcomes
- The effectiveness of teaching – learning process is reviewed on regular basis. The inputs for such review may be from: Students’ feedback, Results of internal tests and Final results of semester.
- The teaching and learning process are reviewed at Departmental Meetings and with the respective students.
- New Generic elective papers under Choice Based Credit System introduced. Example GE in Commerce- Banking, GE in Arts- Entrepreneurship Development, Demography and Population
- Field trips and industrial visits are linked to syllabus

❖ Examination and Evaluation

- The examination and evaluation are as per the ordinance of Goa University.
- T.Y.B.COM and T.Y.B.A student’s parents were informed about their performance in special PTA meeting
- Assignments based on Field Survey/ Industrial Visits and Research Paper analysis
- Usage of new software for generation of results

❖ Research and Development

- Established Commerce Research Centre with enrolment of 31 research scholars and 9 Research Guides.
- Organized an International Multidisciplinary Conference
- State Level Workshop organized by the College to provide expert information on data analysis
- Awarded Ph.D. guideship (Dr. Roshan Usapkar and Dr. Filipe Rodrigues e Melo)
- Students co-authored a research paper
- Faculty members are encouraged to pursue Ph.D. and to attend and present research papers at national and international conferences

❖ Library, ICT and Physical Infrastructure / Instrumentation

- Librarian organised practical session for teachers to enhance use of e resources
- Book exhibition
- Library subscribes to the research journals and magazines published by various agencies. Added 16 Journals and 24 Magazines to the library collection
- Partial Automation- Barcoding of books is in progress
- Multimedia enabled classrooms
- Water cooler installed for staff and students
- The College has a campus area of 22,000 square meters
- Additions to our infrastructure:

Classrooms	38
Laboratories	2 in Arts Block and 2 in Commerce Block
Staff rooms	2
Exam room	2
Counseling room	1 Each in Arts Block and Commerce Block
IQAC room	1
Store room	7
Utility room	8
Multipurpose Hall	Under Construction
Gymnasium with Cabin	1
Canteen	Under Renovation
The parking space (Faculty and Students)	436 Sq. mt.

❖ Human Resource Management

- Regular teaching faculty is appointed by Goa Public Service Commission and recruitment process is governed by UGC and state government regulations.
- Contract and Clock hour basis teaching faculty and administrative is recruited and appointed by the Directorate of Higher Education, Government of Goa.

- Data entry operators are recruited and deputed through ITG (Info Tech Corporation of Goa Ltd.)
- Teaching staff involved in academic and extra- curricular committees including admission.
- House-keeping and Security Staff are appointed by GHRDC (Goa Human Resource Development Corporation), Government of Goa.

❖ Industry Interaction / Collaboration

- Resource persons from Industry are invited for sessions to students and faculty members.
- M.Com students undergo on the job training at different industry premises.
- List of collaborations are as follows:

Institution	Linkages/Collaboration/Purpose
GPARD	MOU- Conduct training/ workshops for peoples representatives, govt. servants and general public
Goa Medical College.	Blood Donation with Blood Bank
Atmavishwas School (for Special Children)	Organisation of several activities.
Goa Bharat Scouts & Guides, Pernem Taluka.	Workshop titled 'Free Being Me' was conducted
Konkani Bhasha Mandal	Shennoi Goembab Kathamal Sarth at Pernem.
Skills World, Tally Institute, Mapusa	Tally GST Course
Election Commission of India	Organized Voters awareness programmes, providing logistic support
Village Panchayat- Virnoda	Undertook Institutional Social Responsibility towards Cleanliness drives, Rallies and awareness programmes

❖ Admission of Students

- The College ensures wide publicity to the admission process through the College Prospectus, College Website www.govtcollegepernem.org, Press, Parents-Teachers Association, Alumni Association, and College – Higher Secondary School Interface.
- All eligible students are admitted.
- The list of admitted students is displayed on the College notice boards. Access, equity and social justice are ensured as per reserved quota.
- Guidelines and calendar for admission as provided by the Goa University are strictly followed.
- Reports of students' enrolment are sent to the Goa University.
- The admission of student is through specially appointed committees comprising a convenor and senior teachers.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year.

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
26th to 29th November 2018	Virendra Amonkar	GST Practitioners Course	DMC College & Research center, Assagao, Bardez – Goa.	3000/-
August 2018	ROSHAN USAPKAR Assistant Professor of Commerce	workshop on “How to write Effective Dissertation”	D.M.C. College Assagao.	700/-
23rd June 2018	SAM BRAGANZA Director of Physical Education and Sports	one day workshop on “Effective Management of Inter - college Sports Tournament”	The Department of Sports Management of V.M. Salgaonkar College of Law in association with GSCOPEs and ACDOPEG	500/-
11th to 13th October	SAM BRAGANZA Director of Physical Education and Sports	Participated in Global conference on Physical Education & Sports Sciences, organized by	Archarya Nagarjuna University, Guntur, Andhra Pradesh.	4000/-
10th December	SAM BRAGANZA Director of Physical Education and Sports	Attended a one day workshop on "Promotion of Sports at Higher Education in Goa"	Sridora Caculo, College Mapusa.	500/-
27th April	SAM BRAGANZA Director of Physical Education and Sports	Attended a one day state level convention on Physical Education & Sports for Physical Education teachers of schools, higher secondary schools and colleges	S.V's Sridora Caculo College of Commerce and Management Studies, Mapusa, in collaboration with Rosary College of Commerce & Arts, Navelim.	500/-
4th November	SIDDHI C. SANGLE Assistant Professor of English	Attended 24th National Level Educational Conference	Shikshak Vikas Parishad, Goa	300/-
29th to 30th October	SANSKRUTI S. MAHALE Assistant	Two Day National Seminar on “Consumer Protection in India: Problems and Challenges in the	V.M. Salgaoncar College of Law, in collaboration with Centre for Consumer	500/-

2018 –	Professor of Economics	Service Sector”	Studies, Indian Institute of Public Studies, New Delhi.	
1 ST and 2 nd March 2019	DEEPAK GOSAVI Assistant Professor of Economics	National Level Conference - Issues and challenges of social sector for sustainable development	Post Graduate Department of Economics of Govt. College of Arts, Science and Commerce, Sanquelim, Goa	1500/-
9 th November 2019	DEEPAK GOSAVI Assistant Professor of Economics	State Level Workshop- How to write minor/ major research project	Govt. College of Commerce & Economics, Borda, Margao, Goa	150/-
15 th & 16 th March 2019	DEEPAK GOSAVI Assistant Professor of Economics	State level Workshop on Data Analysis	S.S.A, Govt. College of Arts and Commerce, Virnoda, Pernem	500/-
18 th January 2019	DEEPAK GOSAVI Assistant Professor of Economics	Intellectual Property Rights in Commercial Applications	Gopal Govind Poy Raiturkar College of Commerce & Economics	1100/-
29 TH & 30 th October 2019	POONAM GOVEKAR Assistant Professor of Commerce	Consumer Protection in India: Problems and Challenges in Service Sector	V. M. Salgaonkar College of Law, Miramar, Panjim	500/-
9 th November 2019	POONAM GOVEKAR Assistant Professor of Commerce	State Level Workshop- How to write minor/ major research project	Govt. College of Commerce & Economics, Borda, Margao, Goa	150/-
25 th January 2019	CHERRIE JOAO Assistant Professor of Commerce	State level- Practical Aspects of Intellectual Property Rights	Damodar College	500/-
7 th Nov – 9 th Nov 2018	ZAMILA PACHECO Assistant Professor of Commerce	National level Seminar- Data Analysis for research in Management and Social Studies	SRM, Institute of Scientific and Technology, Ramapuram, Chennai	2000/-
28 th & 29 th Sept 2018	VINITA KORGAONKAR Assistant Professor of Computer Science	State level Workshop on Internet of Things	Goa college of Home Science, Campal	650/-

11 th & 12 th Jan 2019	VINITA KORGAONKAR Assistant Professor of Computer Science	National Seminar on Quality Sustenance and Enhancement in teaching-Learning Evaluation in Higher Education Institutions: Concerns a Digital Age	Shree Damodar College of Commerce & Economics	600/-
11 th & 12 th Jan 2019	OSCAR DE NORONHA Associate Professor	National Seminar on Quality Sustenance and Enhancement in teaching-Learning Evaluation in Higher Education Institutions: Concerns a Digital Age	Shree Damodar College of Commerce & Economics	600/-

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and Non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018-2019	Emotional intelligence	Nil	3rd April 2019	18	Nil
2018-2019	Effective use of e- resources	Nil	14 th January 2019	29	Nil

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher Course in Commerce	1 (Dr. Roshan Usapkar)	21 st August to 10 th September 2019
Orientation course	1 (Priyanka Parab)	13 th November to 10 th December 2018

6.3.4 Faculty and Staff recruitment (No. for permanent/full time recruitment):

Teaching		Non-teaching	
Permanent	Full time (Contract)	Permanent	Full time/temporary (Contract)
1	15	NIL	38

6.3.5 Welfare schemes for

Teaching and Non	The College being a State Govt. Institution, has several welfare measures/facilities, which effect and improve staff well-being,
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Teaching	<p>satisfaction and motivation viz;</p> <ul style="list-style-type: none"> • Staff Academy activities • Study leave, besides UGC’s fellowship/F.I.P. • Different types of Leave, as per Central/State Govt. pattern: <ul style="list-style-type: none"> - Casual Leave; - Earned Leave; - Medical / Commuted Leave; - Half-pay Leave; - Maternity Leave (06 months being revised under VI Pay Commission) - Paternity Leave (15 days). • Children’s Education allowance; • T.A., D.A. towards officials tours: • Personal pay for promoting small family norm. • Compassionate appointment of dependents, on death in harness. • Payment of deposit–linked insurance scheme to the family of the employee who dies while in service. • Payment of lump-sum amount towards commutation of pension. • Encashment of credit balance of earned leave at the time of retirement. • Encashment of half pay/ commuted leave at retirement, as per rules. • Payment of bonus to non-gazetted staff. • Reimbursement of Registration fees for attending Conferences/ Seminars, etc. • Medical reimbursement (unlimited) and other medical facilities in Government or private hospitals, as per rules.
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	<ul style="list-style-type: none"> • Entitlement to Govt. Quarters as per the availability. • Washing allowance (for some class ‘C’ and all class ‘D’ staff). • Motivational Research Promotion Policy for the faculty. • Car transport (with a quota of petrol) with driver; residence telephone; and some newspapers or periodicals facility to the College Principal. • Faculty Improvement Programmes (F.I.Ps) for staff. • U.G.C’s Career Advancement Benefits of Senior Scale and Selection/Reader’s scale to teachers. • Time-bond promotion Scheme (T.B.P.S.) for ‘C’ & ‘D’ Staff. • L.T.C. facility, as per rules. • Home town allowance / leave travel concession, as per rules. • Govt. Loans with low interest rates for house building for the purchase of motor car/four wheeler; scooter/motor cycle/ bicycle; computer/laptop and domestic durables. • G.P.F. Advance and withdrawal facilities, as per Rules. • Prompt payment of central D.A rises. • Pay Commission’s or U.G.C scales (VII Pay Commission’s scales already implemented from Nov. 2016 for stuff) • Retirement benefits like: Gratuity; G.P.F with interest; Commuted Pension; Earned leave encashment; and Family Pension. • Other Welfare measures applicable to the Central/State Government employees.
Students	<ul style="list-style-type: none"> • The College has extended the route of bus service for the students • Sanitary Napkin Incinerator installed in girls washroom for hygienic disposal • 4 additional water coolers installed • New Library Building (2359 sq.mt. area) with Bar code scanner facility

	<ul style="list-style-type: none"> Gymnasium with the carpet area of 153.22 sq.mt. inclusive of cabin for Physical Education Director
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6.4 Financial Management and Resource Mobilization

Metric No.					
6.4.1	<p>Institution conducts internal and external financial audits regularly</p> <p>Institution conducts internal and external financial audits once in five years. No audits conducted in year 2018 – 19</p>				
6.4.2	<p>Funds/Grants received from non-government bodies, individuals, philanthropist during year 2018 - 19</p> <p>6.4.2.1: Total Grants received from non-government bodies, individuals, philanthropist during year 2018 – 19.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Year</td> <td>2018- 19</td> </tr> <tr> <td>INR in crores</td> <td>NIL</td> </tr> </table>	Year	2018- 19	INR in crores	NIL
Year	2018- 19				
INR in crores	NIL				
6.4.3	<p>Institutional strategies for mobilization of funds and the optimal utilization of resources</p> <p>NIL</p>				

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	No	-	No	-

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

- Ayush in association with PTA and NSS have organized a Eight- days Ayurvedic Health Camp in the College premises
- PTA organized blood donation camp in association with NSS for the village

6.5.3 Development programmes for support staff (at least three)

NIL

6.5.4 Post Accreditation initiative(s) (mention at least three)

6.5.5

- a. Submission of Data for AISHE portal : (Yes /~~No~~)
- b. Participation in NIRF : (Yes /~~No~~)
- c. ISO Certification : (~~Yes~~-/No)
- d. NBA or any other quality audit : (~~Yes~~ /No)

6.5.6 Number of Quality Initiatives undertaken during the year

Y	Name of quality initiative by IQAC	Date of conducting activity	Duration (from----- to-----)	Number of participants
	International Conference Multi-disciplinary	22 nd February 2019	10. 00 am to 5.30 pm	204
	One- Day State Level Seminar on “Intellectual Property Rights” and Crimes Related to Cyber Security”	13th February 2019	10.00 am to 4.00 pm	70

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants
Group discussion on Gender Issues	17 th July 2018	Students from different classes
Street play on Gender Discrimination	14 th August 2018	15 students
Lecture of Gender awareness by Adv. Annie Fernandes	8 th Sept 2018	FYBCom Students
Workshop for students on Defence against Rape and Eve Teasing	27 th Nov 2018	90 students
Umbrella painting on the theme Gender Equality	11 th Dec 2018	12 students
Students attended Art exhibition on Gender Equality by Anil Gajjar in Art Galary of Kala Academy	27 th Dec 2018	15 students
Rally and Dupatta painting	8 th March 2018	12 students
Mukta mann (Open heart programme)	10 th March 2018	15 students

Rangoli making competition		
Poster making competition on the theme Save Girl Child	14 th March 2018	20 students
Rally to Save girl child	28 th March 2018	50 students
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources Nil		
7.1.3 Differently abled (Divyangjan) friendliness		
Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	No	Nil
Provision for lift	Yes	Nil
Ramp/ Rails	Yes	No record
Braille Software/facilities	Yes (Outside the lift)	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility Wash Room	Yes	None
7.1.4 Inclusion and Situatedness		
Enlist most important initiatives taken to address locational advantages and disadvantages during the year		

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
18-19	2	-	June 18 – April 19 – one year	Bus Service for the students	Transport difficulty of students	1116 for field trips and 40 per day for daily commuting
18-19	-	7	18 th -19 th April 2019	College premises was used as collection and distribution centre for Goa Assembly	Making available the premises for Larger Cause of Society	The benefits were to the election staff deputed by the election commission for conduct of elections

				Elections		in Mandrem and Pernem assembly Constituencies
18-19		7	10 th Aug 2018	Cleaning of Atma Vishwas School, Tuem, Pernem	Community Service	50 Students, 1 teacher
			10 th Aug 2018	Cleaning St. Mary's Home for the Aged	Community Service	20 students 2 teachers
			11 th Aug 2018	Cleaning of Pernem Town Bus Stand	Community Service	40 students 2 teachers
			11 th Aug 2018	Pernem Railway Station Cleaning	Community Service	50 students 2 teachers
			2 nd to 9 th Sept 2018	Health Check up and Ayurvedic Orthopaedic Therapy camp for neighboring people by Ayush Dept of Govt. of India	Giving medical aid for orthopaedic patients	
			14 th Jan 2019	Rally on awareness about HIV Aids	Creating awareness regarding danger of AIDS	195 volunteers 6 teachers
			19 th Feb 2019	Blood Donation	Meeting blood requirements of needy patients at GMC	53 students 2 teachers
			18 th to 20 th April 2018	Summer Camp for school children of	Providing holiday recreation and	66 school children and 7 teachers

				neighbouring schools	personality development opportunity for local school children	
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7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Prospectus for students	May 2018	The prospectus contains rules and regulations regarding uniform, examination, general behavior anti ragging and other activities conducted by the college.
Swami's Book of Code of Conduct for Govt. Employees	January 2018	This book contains all rules and regulations regarding code of conduct for Govt. employees, privileges and duties regarding leaves and other facilities provided by the Government.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Value of Cleanliness		
College and Campus cleaning observance for Swachata Pakhawada	2 hrs 3 rd Aug 2018	50 students
Poster making Competition on Swach Bharat	11 th Aug 2018	15 students
Slogan making competition on Swach Bharat	12 th Aug 2018	10 students
Oath on Swach Saptah	15 th Aug 2018	Administered by the Principal to all College members
Value of Patriotism		
Inter Collegiate Patriotic Group Dance competition to celebrate Independence day	15 th Aug 2018	Groups of 8 students of each class performed before all students and teachers

Celebration of Goa's Liberation Day	19 th Dec 2018	All students and teachers
Celebration of Republic Day	26 th Jan 2019	All students and teachers
Value of Religious harmony. Essay writing competition to celebrate Sadhabvana Diwas	24 th Aug 2018	All students and teachers
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
Plantation of trees		
Online Filling of attendance of students, Online filling of Students feedback about teachers, Online feedback by outgoing students, sanitary napkin dispenser in ladies washrooms.		
7.2 Best Practices		
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link,		
<ol style="list-style-type: none"> 1. Online filling of the consolidated attendance of students by teachers. 2. Providing second bus trip to students to reach them back home. 3. Distribution of paper bags and cloth bags to shopkeepers in Pernem town. 4. Teaching Faculty volunteers in doing administrative work like drafting and typing of notices and reports. 		
7.3 Institutional Distinctiveness		
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words		
The College is located in one of the backward talukas of the State of Goa. The taluka is divided into two assembly constituencies of which one is reserved for SC/ST community. The College has shown the necessary commitment to promote the educational, social, economic and cultural achievements of the people in the taluka in the spirit of its vision statement.		

8. Future Plans of action for next academic year (500 words)

1. Online Admissions 2. Academic and Administrative Audit 3. Green Audit of college campus 4. Effective use of E governance 5. Smart classrooms 6. IGNOU

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
